

Terms & Conditions

Deposit

A non-refundable deposit of 20% with a minimum of \$500 is required to be paid upon confirmation of your booking (unless otherwise specified) to secure your booking.

Upon Anglers Tavern receiving the deposit and your signed event confirmation form, you accept these terms and conditions.

Confirmation

Final details and menus must be confirmed 14 days prior to said function date. All guests must be catered for with a minimum of 40pax for all events held in the Chifley Room and the Pool Room. A minimum of 60 guests apply for all events in the Riverside Room.

A minimum number of guests must be confirmed 7 working days prior to said function date. The client will be charged for no less than these numbers.

Additional guests on the day of said function in which the venue have not been informed of, will be charged to the bill at the conclusion of the event.

Final Payment

Final balance payment is to be made at the time of final numbers and menu confirmation this excludes payment for bar tabs which will be finalized at the conclusion of your event. Under no circumstances is the final balance invoiced to the client. Failure to pre pay for your event will result in late admin fees.

Personal cheques are not accepted. Upon approval payment by company cheque must be made at least 7 days prior to said function. If credit card details are provided any unpaid balances will be charged to that nominated card. Please be aware of any transaction limits you may have when paying by eftpos.

Cancellations

If a client has made a booking, the client may cancel the booking however this will forfeit 100% of the deposit. The deposit can be transferred to another date no later than 21 days from the date of the original function.

Price

Prices in the function packages are correct at the time of printing. Every effort is made to ensure prices remain as printed however these may be subject to change without notice at management's discretion. Bar tabs or on consumption will be charged according to current bar prices within the venue. All pricing is inclusive of GST.

Responsible Service of Alcohol

All Anglers Tavern staff are trained in the Liquor Licensing Accredited 'Responsible Service of Alcohol' and by law reserve the right to exclude any patrons from service or remove any person that is deemed intoxicated from the venue. Offensive behaviour will not be tolerated at any time during the function.

Damages

The client is financially responsible for any loss sustained to the venue including damages to the premises, its fittings, equipment and grounds. The organiser of the function is also responsible for damage caused by their guests, outside contractors or agents prior to, during and after the event.

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Minors

Please note that due to venue Liquor Licencing Laws minors (under 18 years) are only able to stay in a private function area if they are accompanied and under the supervision of a legal parent/s or guardian/s. (This does not include siblings or extended family members). Minors are not to consume alcohol. Management reserve the right to remove anyone who does not have proof of age.

You are responsible for all persons under the age of 18 attending your function. Anglers Tavern will not be responsible or liable for any damage or injury suffered to or by in connection with children, including if children leave the function room or are not properly supervised by responsible adults.

Function Duration

Day delegate functions; full day functions are of 8-hour duration, half day are of 4-hour duration. Evening/ Dinner functions are of 5-hour duration and additional time will be at management's discretion and discussed with client. All events must conclude by 1.00am as per liquor license.

Please note due to venue Liquor Licencing Laws Anglers Tavern has an 11pm lock out. Any persons to leave the venue or arrive after 11pm cannot enter. This includes leaving the function area and re-entering the function.

Consumption

No food or beverage of any kind will be permitted to be brought into the venue by the client or by any person attending the function. Anglers Tavern does not permit any left over food to be removed from the venue. Similarly, alcoholic beverages are not permitted to be taken out of the venue.

Responsibility

Anglers Tavern accepts no responsibility for any goods, gifts, equipment or personal items left on the premises. All above items must be removed from the venue at the conclusion of said function.

Dress Code

Smart, neat casual attire at all times is required to enter the venue, however dress standards are to be appropriate to the requirements of the function.

Security

Anglers Tavern reserves the right without liability to exclude or manage patrons who breach any policies or legal responsibilities whilst on or prior to entering our venue. We also provide such personnel to ensure your safety and first aid needs are ensured. One guard is required for all private functions, some functions may require additional security, both will be directly charged to the client (you will be advised when making the booking). Minimum charge for security is 4 hours.

Access Time

All access times must be confirmed with management prior to your function.

Prohibited

No confetti, rice or metallic sprinkles to be used in the venue. No smoke machines are to be brought into the venue without prior approval. Function spaces with private courtyards are designated smoking areas and due to



Function Confirmation

Please fill out the form below. Required fields are marked with an asterisk (*).

Contact Name: *	
Event Name/Company:	
Event Date: *	
Event Time: *	Start Time: _____ Finish Time: _____
Phone: *	
Email: *	
Number of Guests: *	
Area: *	
Entertainment: *	
Audio Visual: *	
Security: *	
Deposit: *	
Minimum Requirements: *	

I have read and accepted the terms and conditions and wish to proceed with my booking at Anglers Tavern

Name	
Event Name & Date	
Signed	
Date	

If paying by credit card, please complete the following:

Amount to be charged: *	
Card Holder's Name: *	Card Type: *
Card Number: *	
Expiry Date: *	CCV:
Card Holder's Signature: *	

If paying by cheque please make payable to Hezcheck Pty Ltd and mail to:

Attn: Events, Anglers Tavern, 2 Raleigh Road Maribyrnong Vic 3032